



CENTRAL BOARD OF SECONDARY EDUCATION

REGIONAL OFFICE

35- B M. G. Marg, Civil Lines, Allahabad - 211001
Ph. 0532-2407970/2408971/2407972 Fax: 0532-2408977
E-Mail: roallahabad.cbse@nic.in

REVISED 2016

CBSE/RO/Alld/Exam-X/Gr-III/2016/Sch. No. 55496

Dated : 17.05.2016

The Principal (55496)
Delhi Public School,
Sitapur Shiksha Sansthan,
Resora, Dist. Sitapur
Uttar Pradesh - 226002.

SUB: FRESH COMPOSITE PROVISIONAL AFFILIATION AND ALLOTMENT OF SCHOOL NO.

Sir/Madam,

This has reference to CBSE letter No. CBSE/Aff/2132229-SL-01551-1617/1070569 dated 03.05.2016, whereby Fresh Composite Provisional Affiliation for Secondary School Examination of the Board for a period of **three years w.e.f. 01.04.2016 to 31.03.2019** has been granted to your school. Being a newly affiliated school situated under jurisdiction of CBSE Regional Office, Allahabad, your school has been allotted School No. 55496 for further correspondence and control. You are requested to mention the school number on each communication made with this office in view of ensuring prompt/proper disposal of Dak/request accordingly.

This office expects that school must follow the provisions as prescribed in the Affiliation Bye-Laws of the Board including instructions contains in examination bye-laws and issued by the Board from time to time. For this, Head of the Institution must motivate and encourage the teachers and other staff for thorough study of the Bye-Laws, rules/provisions and syllabus/curriculum of the Board including learning and implementation of Continuous and Comprehensive Evaluation System (CCE) as introduced by the Board upto Secondary Level. Being a newly affiliated institution of the Board, to know about CCE scheme & its implementation, you are requested to procure all the CCE manuals including books pertaining to the course under this scheme from this office, so that system be strengthened as per instructions of the Board in the larger academic interest of the students.

The school is further required to introduce; Admission Form, Transfer Certificate & Admission Withdrawal Register (to maintain complete records of the student) for which a copy of sample formats of the same are enclosed for implementation in view of maintaining complete records of the student concern as well as uniformity of the documents among the schools.

Besides above, to ensure accuracy and speedy communication including submission of the Data pertaining to students, examination upto Secondary Level as well as other communication too, the Board has introduced submission of the data through Online. Therefore, you are requested to provide & registered e-mail ID of the school, telephone no. & fax no. including mobile no. of the Head of the Institution to the undersigned within a week's time from the receipt of this letter for updation of the particulars at this end. This helps the Board to prompt communicate with school as per requirement.

You may also submit a compliance report with regard to special conditions laid down at point No. 22 of affiliation letter, to Affiliation unit under intimation to the undersigned within the prescribed time.

Yours faithfully,

(RAKESH SHARMA)
Assistant Secretary (Exam)

Encls : As per

R. K. SINGH
Principal
Delhi Public Schoc
Sitapur

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सीतापुर शिक्षा संस्थान
रस्यीस-सीतापुर

NO. CBSE/AFF/2132229/SS-00142-1920/2018-20

Dated:
25/10/2018

The Manager,
Delhi Public School Sitapur
Sitapur Siksha Sansthan
Sitapur
UTTAR PRADESH, SITAPUR, 261001
(M: 9838075070)

Subject : Provisional Affiliation up to Senior Secondary Level- regarding.

Ref : Application No. SS-00142-1920 dated 23.01.2018.

With reference to your application on the subject cited above; I am directed to convey the sanction for Provisional Affiliation as per details given below :

Affiliation No.	2132229
Affiliated for	Senior Secondary School Examination
Category	Upgradation of Affiliation
Period of provisional affiliation	01.04.2018 to 31.03.2021
Year and Month From which admission can be taken in Class-XI	1 April, 2018
Year and Month in which first batch of Class-XII will appear in board examinations	March, 2020
SUBJECTS ALLOWED:	
Languages	English, Hindi
Elective Subjects	Physics, Chemistry, Biology, Mathematics, Computer Science, Physical Education, Geospatial Technology, Hindustani Vocal, Fine Arts, Business Studies, Accountancy, Economics, History, Geography, Political Science.

The facilities reported at the time of last inspection:

S.No.	Detail	Nos	Size
1	Area of school campus	--	80940 sqm
2	Built up area	--	9239 sqm
3	Area of play ground	--	29120 sqm
4	Composite Science Lab	1	48.39 x32 sqf
5	Mathematics Lab	2	25.59x26 sqf
6	Computer Lab	2	51.93 x26 sqf
7	Biology Lab	1	51.93 x26sqf
8	Chemistry Lab	1	51.93 x26 sqf
9	Physics Lab	1	51.93 x26 sqf
10	Library rooms	2	51.93 x26 sqf
11	Class rooms	31	25.59x26 sqf
12	Class rooms	6	25.59 x26 sqf
13	Name of society running the school	Sitapur Siksha Sansthan, (Sitapur) Trust	

The above sanction is subject to fulfillment of following conditions:-

- The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
- The school should go through the provision of **Affiliation and Examination Bye Laws** and keep a copy thereof for reference purpose and also advised to visit CBSE websites / , <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites at least once every week.
- The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. **affiliation-06/2018** dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.
- The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
- The school will enrol students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
a)	1.0 acre	1250	02 in each class	04 each in class XI and XII
b)	1.5 acre	1875	03 in each class	04 each in class XI and XII
c)	2.0 acre	2500	04 in each class	04 each in class XI and XII
d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

- The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books of the academic level of students shall be made available in the library.
- The school should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure

- computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
8. The schools affiliated and running upto Senior Secondary Level will provide suitable facilities including the equipment in laboratories/workshops and games for classes XI and XII as per requirements laid down in rules.
 9. The school will also abide by the conditions of Recognition/NOC prescribed by the State Government concerned.
 10. The school is required to restrict the number of sections as per the infrastructure facilities available in the school as per rule 10.6 of Affiliation Bye-laws. The optimum number of students in a section of a class should not be more than 40 and number of students at middle, secondary and senior secondary level of the school shall preferably be proportionate to each other.
 11. The section teacher ratio of 1:1.5 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board
 12. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
 13. As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/ Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, address postal and e-mail, telephone numbers, affiliation status, period of provisional affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload same on the school's website before 15th September of every year.
 14. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules.
 15. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
 16. Teachers are to be educated to avoid Corporal Punishment i.e. rule no. 44.1 (d & e).
 17. As per rule no. 8.2 and 13.11, facilities for physically challenged student(s) should be adequately provided and every school shall promote inclusion of student(s) with disabilities/special needs in the normal school as per provisions of the 'Rights of Persons with Disabilities Act 2016'.
 18. The school shall take care of Health, sanitation and fire safety requirements in accordance with rule no. 3.3 (vii), rule 8.5 and rule 23.11.
 19. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.865-70 of 1992 Vishaska and other vs State of Rajasthan and other delivered on 13.8.1997 Refer rule no. 10.9.
 20. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. No capitation fee or voluntary donations for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charged should be commensurate with the facilities provided by the institution.
 21. The school should not use the facilities available for commercialization:-

(a)	As per rule no. 19.1 (ii) It shall be ensured that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
(b)	As per rule no. 19.1 (i)(a) Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and the school is required to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
 22. Admission to the school is to be restricted as per rule 6.1 of Examination Bye-laws and rule 12 (i, ii & iii) of Affiliation bye laws.
 23. School will not prepare any student/ start class for any other Board except CBSE from their CBSE affiliated school building/ premises
 24. As per rule 13.12(iii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
 25. Running of classes of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
 26. Each school affiliated/ to be affiliated with the Board shall frame Service Rules for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, Service Contract will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III.
 27. Pay and allowances to staff should be revised from time to time to bring it at par with that of State Government. Further, Salary and service conditions of staff should be fixed in accordance with rule no. 3.3 (v) and rule no. 10.2 as appended below:-
 - a) The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India. Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws shall also be adhered to.
 - (b) Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
 28. Continuous sponsoring of students at Board examination is to be made as per rule 13.12 (iv). Failure to do so will lead to stop motto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be
 29. School infrastructure and teachers should be made available as per rule no. 13.4 for examinations conducted by the board and evaluation of answer scripts

R. K. SINGH

http://cbseaffiliation.in/aff/AMC/UpdateStatus_old.aspxDelhi Public School
Sitapur

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Letter

- As per rule no. 8.8 (iv & v), every affiliated school is required to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
31. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made in accordance with circular no. 03 dated 21 May 2013
 32. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutinized carefully to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. The school will be responsible if prescribed books are found having such content. Provided also that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and owe the responsibility
 33. As per RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3, a teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/ State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose
 34. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board
 35. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per rule 53.5.
 36. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
 37. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
 38. The school is required to follow the safety guidelines as issued by the Board vide Circular No-Affiliation 06/2018 dated 27.03.2018 captioned Safety of Children in schools.
 39. The school is directed to submit an affidavit duly notarized with in 15 days of issuance of grant letter, as an instrument of acceptance of terms of affiliation. The school is not allowed to alter or make any changes in the contents of the affidavit. The format of affidavit is attached with this letter.
 40. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principals of KV/JNV
 41. The school shall apply for further Extension of Provisional Affiliation 'Online' through www.cbseaff.nic.in with prescribed fee and other essential documents as per the time period given by the board in this regard before the expiry of the date of provisional affiliation otherwise penalty as per rules will be charged for late execution of application.
 42. The school should not start Class IX/X/XI/XII (as the case may be) without written approval of the Board. The Board shall not be responsible for any consequences in case class IX/X/XI/XII are started without obtaining the prior approval of the Board and without following the Affiliation Byelaws.
 43. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
 44. In case of established violation of Affiliation Bye laws, directions given in the circulars and any of the above mentioned conditions by the school, the school would be liable for disaffiliation under Chapter V, Rule No. 17 of Affiliation Bye-laws.
 45. Some of the important rules to be adhered to by the school were given above for drawing specific attention of the school authorities. However, the school authorities are required to acquaint themselves with the rules contained in Affiliation, Examination Bye-laws and circulars issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Rule 17 of Affiliation Bye-laws.
 46. The school is required to contact the concerned Regional Office of CBSE for allotment of school number and password for online Registration of candidates.
 47. The affiliation of the school is subject to the fulfillment of the following special conditions. The school is required to comply with the conditions mentioned below and report specific compliance with documentary and photographic evidence ONLINE within a period of 30 days from the date of this letter. In case of non compliance of the these conditions the school will be liable for action as per rules:-
* School has given the advertisement only. The school was required to appoint Special Educator as per rule 13(11) of Affiliation Bye laws of the Board and submit documentary evidence for same.

Assistant Secretary

Encl: as stated above.


R. K. SINGI

Principal

Delhi Public Sch


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सीतापुर शिक्षा संस्थान
रस्थीच-सीतापुर



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

No. CBSE/AFF/2132229/EX-00567-1920/2018 / 1412419

Dated: 04/08/2018
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The Manager,
Delhi Public School,
Shiksha Sansthan, Resora,
Dist. Sitapur, Uttar Pradesh-226002.

Sub: Extension of Provisional Affiliation to the above said school (Affiliation no.2132229) beyond 31.03.2019-reg.

Sir/Madam,

This is with reference to your compliance dated 21.06.2018 on the above subject.


In this connection, I am directed to convey the sanction for extension of provisional affiliation of the school with the Board for its **Secondary School Examination** for a further period of five years w.e.f. **01.04.2019 to 31.03.2024** subject to the fulfilment of the following conditions:-


1. The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
2. The School is required to apply on online for further extension of affiliation along with the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires as per Rule 15.11 of Affiliation Bye Laws.
3. The school must follow Uniform System of Assessment, Examination and Report Card for classes VI-IX from Academic Year 2017-18 onwards as per the Board's Circular No.: Acad-14/2017, dated 21.03.2017.
4. The school must submit it's information through Online Affiliated School Information System (OASIS) as per the Board's Circular No.: CBSE/Aff./4/Circular/2016, dated 10.11.2016, within 30 days from the receipt of this grant letter. Link for OASIS is available on Board's website : www.cbse.nic.in
5. The school is required to follow the safety guidelines as issued by the Board vide Circular No-19/2017 dated 12.09.2017 captioned "Safety of Children in schools".
6. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
7. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt from time to time.
8. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under **from Pre-Primary to Class XII** :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			
(e)	Schools running on less than 01 acre campus shall restrict number of students as follows:-			
	Category	Area of land	No. of students	
(i)	Secondary School	2000 sq. mtr.	600 upto Class X	
(ii)	Sr. Secondary School with two streams	3000 sq. mtr.	900 to Class XII	

Cont...2/-

शिक्षण केंद्र, 2, समुदाय केंद्र, प्रेम विहार, दिल्ली - 110092
"Shiksha Kendra", 2, Community Centre, Prem Vihar, Delhi - 110092
फोन / Telephone : 011-22528247, 22528257 फैक्स / Fax: 011-22528255 वेबसाइट / Website: www.cbseaff.nic.in ईमेल / Email: cbse.aff@nic.in


R. K. SINGH
Principal
Delhi Public School
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सीतापुर शिक्षा संस्थान
रस्वोरा-सीतापुर



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CENTRAL BOARD OF SECONDARY EDUCATION

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9. The school should scrupulously observe prescription from the Municipal Authority/District Collectorate/Transport Department regarding drinking water, fire safety and transport precautions in the school. A certificate from the Municipal/Fire/transport Authority regarding sanitary conditions, water/fire/transport safety should be submitted every five years as per Rule 8.5 of Affiliation Bye Laws and shall follow Rule no. 3.3(vii) and Rule 23(xi) in this regard.
10. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books to the academic level of students to be made available in the library and would keep at least 05 books per student subject to a minimum of 1500 books excluding text books.
11. The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.
12. As per Affiliation Bye-laws the optimum strength of a section should not exceed more than 40 students.
13. School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
14. The section teacher ratio of 1:1.5 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
15. The school and its records shall be open for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
16. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
17. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure in accordance with Rule No. 11.1, 2 & 3. Also, as per Chapter II, Rule No. 11.1 of Affiliation Bye-Laws, fees charges should be commensurate with the facilities provided by the institution.
18. The school should not engage in **commercialization activities**:-
 - a) As per rule no. 19.1 (i) It shall ensure that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
 - b) As per rule no. 19.1 (ii) Any franchisee school making payment on account of use of name motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
19. Teachers are to be made educated regarding **corporal punishment** & should avoid any type of such involvement i.a.w. rule no. 44.1 (d & e).
20. School will not prepare any student/ start class for any other Board except CBSE from the CBSE affiliated school building/ premises.
21. **Admission to the school** is to be made restricted under rule 6.1 of Examination bye laws and rule 12 (i, ii & iii) of Affiliation bye laws.
22. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court India in W.P. Criminal No.666-70 of 1992 Vishaska and other State of Rajasthan and other delivered on 13.8.1997 mentioned under rule no. 10.9.
23. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service contract**

Contd.

“शिक्षा केंद्र”, 2, समुदाय केंद्र, प्रो. विहार, दिल्ली - 110002
“Shiksha Kendra”, 2, Community Centre, Prast Vihar, Delhi - 110 002
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R. K. SINGH
Principal
Nalhi Public School


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केन्द्रीय माध्यमिक शिक्षा बोर्ड
नई दिल्ली




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CENTRAL BOARD OF SECONDARY EDUCATION

24. will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III, if not obligatory as per the State Education Act.
25. **Pay and allowances** to staff should be revised time to time to bring it at par with that to State Government/Govt. of India. Further, **Salary and Service conditions** of staff should be provided in accordance with Rule no. 3.3 (v) and Rule no. 10.2 as appended below:-
- a. The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc prescribed by the Government of India. Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws also be adhered to.
- b. Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
26. As per Rule 13.3 and 13.3 (i), the school shall supply information and returns called for by the Board/State/ Central Government/Local Authority within the prescribed time given for its furnishing to the authority concerned and the school should prepare its annual report containing comprehensive information including name, postal address and e-mail, telephone numbers, affiliation status, period of provisional affiliation, details of infrastructures, details of teachers, number of students and status of fulfillment of norms of affiliation Bye-Laws and upload the same on the website before 15th September of every year. As per rule no. 8.8 (iv & v), every affiliated school to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, postal address and e-mail telephone number etc.
27. **Continuous sponsoring of students at Board examination** is to be made as per rule 13.12 (iv). Failure to do so will lead to suo-moto withdrawal of the affiliation of the school for Secondary and Senior Secondary Examination as the case may be.
28. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
29. Running of classes of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
30. As per rule no. 8.2 and 13.11, facilities for physically challenged student should be adequately provided and every school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'Persons with Disabilities Act 1995'.
31. **School infrastructure and teachers for examinations** conducted by the board and evaluation of answer scripts should be made available as per rule no. 13.4.
32. As per rule no. 3.3 h (vi), every school should organize at least **one week training programme** for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
33. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a **Health Wellness teacher** as per rule 53.5.
34. Strict adherence to the provisions of **Wild Life Protection Act** while procuring plants and animals for the use in laboratories by the school must be made i.a.w. circular no 03 dated 21 May 2013.
35. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/ CBSE and text books published by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of **private publishers**. The content must be scrutiny to preclude any objectionable content that hurts the feelings of any class community, gender, religious group in society. If prescribed books found having such content, the school will have to take responsibility of such content. Provided that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility.
36. As per RTE act 2009 and Chapter IX rule No. 53.2.2(a) and 53.3, a teacher appointed to teach Class I to V and VI to VIII should pass in the Central Teacher Eligibility Test (CTET)/ State Teacher Eligibility Test (TET) conducted by the appropriate Government in accordance with the guidelines framed by the NCTE for the purpose.

Contd.

"शिक्षा भवन", 2, समुदायिक केंद्र, प्रिय विहार, दिल्ली - 110092
"Shiksha Bhavan", 2, Community Centre, Preet Vihar, Delhi - 110 092
फोन / Telephone : 011-22528242, 22528257 फैक्स / Fax : 011-22528655 वेबसाइट / Website: www.cbseaffairs.in / E-mail : cbseaff@delhi.in


R. K. SINGH
Principal
Delhi Public School


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रससौर-सीतापुर



केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

:4:

37. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with Board be recommended so that two of them may be approved by the Board as its nominee in School Managing Committee (Of these 2-3 may be Principal of KV/JNV).
38. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
39. It is mandatory for every affiliated school to become a member in the local Sahodaya of CB schools.
40. The Board would not allow any transfer of property/sale of school by one society/ Management Trust to another Society/Management/Trust through agreement/sale deed and the school shall be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
41. The school should not start Class XI/XII without written approval of the Board. The Board shall be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.
42. The school should keep a copy of Affiliation/ Examination Bye Laws for reference purpose also advised to visit CBSE websites www.cbseaff.nic.in & www.cbse.nic.in for updates.
43. In case of established violation of the provisions contained in Affiliation/Examination Bye laws the Board, the school shall be liable for disaffiliation as per Rule No. 17 of Affiliation Bye-laws.
44. The school shall enter into an agreement with the Board detailing the terms and conditions for grant of affiliation, which will be binding on both the parties.
45. The school is required to submit Recognition Certificate as per Section 10(1) of Right Education Act, 2009. If the same has not been obtained earlier, school is directed to apply for Recognition certificate immediately and submit the same to the Board office within period of one year on issuance of grant letter.
It must also be noted that further extension of provisional affiliation and Upgradation will not be considered without valid recognition certificate.
46. The school is required to nominate/relieve the teachers for Evaluation work of Board Examination every year to avoid any hardship in future.

Note: The Board has approved the following two Principals as Board's Nominee to be included in SMC:

- (i) Principal, JNV, Khairabad, Sitapur.
- (ii) Principal, KV, Sitapur.

ASSISTANT SECRETARY (AF)

Copy to:

1. The Principal, Delhi Public School, Shiksha Sansthan, Resora, Dist. Sitapur, Uttar Pradesh 226002.
2. The Regional Officer, Regional Office, Central Board of Secondary Education, 35 B Civil Static M.G. Marg, Civil Lines, Allahabad-211015.
3. The Research Officer (Technology), AMC, CBSE, PreetVihar, Delhi - with a request to update records.

ASSISTANT SECRETARY (AF)


R. K. SINGH
Principal
Delhi: Dabha School

"शिक्षा केंद्र", 2, सामुदायिक केंद्र, प्रीत विहार, दिल्ली - 110092

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केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education



संबंधता - Online School Affiliation & Monitoring System R-2.0

As per new Affiliation Bye-Laws

Board Letter for: EX-00745-2122

Dated: 01/10/2020

NO : CBSE/AFF/2132229 /EX-00745-2122/2021-22/

The Manager,
Delhi Public School Sitapur
Sitapur Siksha Sansthan Village-Resora
UTTAR PRADESH, SITAPUR, 261001
(M: 05862250020)

Sub: Extension of General Affiliation up to Secondary/Senior Secondary Level - regarding
Ref: Application No. EX-00745-2122

With reference to your application on the subject cited above, I am directed to convey the approval for Extension of General Affiliation as per details given below:-

Affiliation No :	2132229
Affiliated for :	Senior Secondary
Category :	Extension of General Affiliation
Period of Extension of :	01.04.2021 to 31.03.2025

In view of current COVID-19 pandemic which has most severely affected the normal functioning of schools in the country, however, the school is pursuing to provide extension of affiliation so as to avoid any difficulty for the purpose of admission /registration/ obtaining loan/renewal of various safety certificates from appropriate state authorities.

Therefore, the competent authority of the Board after due consideration has accorded approval for extension of Affiliation based on details/data submitted by school in online application for a further period of 5 years subject to fulfilment of following conditions:

- The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
- The School is required to apply online for further extension of affiliation along with the requisite fee and other documents as per rule 10.3 of Affiliation Bye Laws, 2018.
- The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer.
- The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
- The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy there of** for reference purpose and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
- The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students. The school will ensure that Fire, Building, health and sanitation and safe drinking water certificates are renewed from time to time, as per norms.
- Admission to the school** is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
- The school is required to follow rule No. 2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
- The number of sections may be restricted as per the Appendix V of the Affiliation Bye-Laws of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7 of Affiliation Bye laws.
- The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
- The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment, conservation and cleanliness etc.
- The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in
- The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
- Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/un-graderation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
- Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken in defaulters.
- The Manager and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ information/data submitted by the School to the Board.


R. K. SINGI
Principal
Delhi Public School
Sitapur


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School authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and Circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per clause 17 of Affiliation Bye-laws-2018.

18. The genuineness of information / documents / data submitted shall be of school and in case, if found otherwise the school shall invite action as per affiliation Bye-laws-2018
19. The school shall be responsible for submission of any pending compliance, reply of show cause /legal notice/ complaint and for submission of data/information sought by the board. The extension of 05 years shall be from the date of cessation of previous validity of extension of affiliation
20. The school is required to remit pending fee, if any
21. The extension of affiliation is being granted as one-time measure. However, the cases where the Show Cause Notice was communicated or grievance / legal cases are pending against the school, the Board will take appropriate decision in this matter
22. The school shall renew all mandatory safety certificates i.e. Safe Drinking Water & Health and Hygiene certificate, Fire Safety Certificate and Building Safety Certificate from concerned Govt authorities time to time
23. The school shall also maintain record of certificate, compliances, data and other records/information and shall be fully responsible to produce all such records before Board and appropriate Government Authorities when asked for, failing which necessary action shall be taken as per Affiliation-Bye-Laws of the Board. The school shall also be liable for action by the appropriate Govt., in case of violation / non-compliance of the concerned Govt. norms
24. The Board reserves the right to request inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

Deputy Secretary / Joint Secretary (Affiliation)

This is a computer-generated document. No signature is required.


R. K. SINGH
Principal
Delhi Public School
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